



# **Civil Defence College Programme 2022**

**Version 1.3**

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# Civil Defence College Programme 2022

January 2022	Dates
February 2022	Dates
Tutor Workshop	24 <sup>th</sup> or 26 <sup>th</sup> February
People Handling Instructor Recertification/RPL Workshop (Roscommon)	27 <sup>th</sup> February
March 2022	Dates
People Handling Instructor Recertification/RPL Workshop (Navan)	1 <sup>st</sup> March
Manual Handling Instructor RPL	3 <sup>rd</sup> March
People Handling Instructor Recertification/RPL Workshop (Mallow)	6 <sup>th</sup> March
EMT Skills Workshop	5 <sup>th</sup> or 6 <sup>th</sup> March
People Handling Instructor Recertification/RPL Workshop (Kilkenny)	9 <sup>th</sup> March
CFR-Community Instructor (New)	26 <sup>th</sup> & 27 <sup>th</sup> March (2-day)
April 2022	Dates
EMT Skills Workshop	2 <sup>nd</sup> or 3 <sup>rd</sup> April
CDO and ACDO Induction	6 <sup>th</sup> April & 11 <sup>th</sup> May
EFR MCQ Online (Course 1)	7 <sup>th</sup> April
Missing Person Search Instructor (New)	9 <sup>th</sup> , 10 <sup>th</sup> , 23 <sup>rd</sup> & 24 <sup>th</sup> April*
FAR Instructor (New)	23 <sup>rd</sup> & 24 <sup>th</sup> April (2-day)
May 2022	Dates
EFR OSCEs (Course 1)	7 <sup>th</sup> May
Management of Water and Flood Incidents Recertification	9 <sup>th</sup> & 10 <sup>th</sup> May (2-day)
PHECC Responder Instructor RPL Workshop	14 <sup>th</sup> May
Missing Person Search Instructor Recertification (Option 1) (AM or PM Option)	15 <sup>th</sup> May
EFR Instructor (New)	21 <sup>st</sup> & 22 <sup>nd</sup> May
Missing Person Search Instructor Recertification (Option 2) (AM or PM Option)	29 <sup>th</sup> May
June 2022	Dates
People Handling Instructor (New)	18 <sup>th</sup> , 19 <sup>th</sup> , 25 <sup>th</sup> & 26 <sup>th</sup> June* (Days 1 to 4 of 5)

July 2022	Dates
Details to be added	Details to be added
August 2022	Dates
Details to be added	Details to be added
September 2022	Dates
PHECC Responder Instructor Recertification (Option 1)	10 <sup>th</sup> September
PHECC Responder Instructor Recertification (Option 2)	11 <sup>th</sup> September
PHECC Responder Instructor Recertification (Option 3)	14 <sup>th</sup> September
PHECC Responder Instructor Recertification (Option 4)	18 <sup>th</sup> September
PHECC Responder Instructor Recertification (Option 5)	21 <sup>st</sup> September
EFR MCQ Online (Course 2)	22 <sup>nd</sup> September
Manual Handling Instructor (New)	24 <sup>th</sup> & 25 <sup>th</sup> September (Days 1 & 2 of 5)
October 2022	Dates
EFR Examiner Faculty (New)	1 <sup>st</sup> October
Manual Handling Instructor (New)	8 <sup>th</sup> & 9 <sup>th</sup> October* (Days 3 & 4 of 5)
Management of Water and Flood Incidents (New)	10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> & 13 <sup>th</sup> October
EFR OSCEs (Course 2)	15 <sup>th</sup> October
November 2022	Dates
Details to be added	Details to be added
December 2022	Dates
Details to be added	Details to be added

## Key:

Manual Handling /People Handling Courses	Medical Response /PHECC Courses
Missing Person Search Course	CDO and Assistant CDO Courses
<b>New</b> = Course for New Instructors	<b>Recertification</b> = Existing Instructors
	<b>Option</b> = Select 1 option

# Civil Defence College Programme 2022

\*The date for Day 5 (Assessment Day) of these courses will be decided amongst the Class

## Additional Courses – details to be confirmed

<b>Dates to be Confirmed</b>				
CFR Advanced Instructor	2 Days	TBC	In Person	Roscrea
Food Safety and You Instructor	TBC from FSAI	TBC	Blended	Roscrea
Search Manager	TBC	TBC	Blended	Roscrea & Dublin
Flood Pump Instructor	TBC	TBC	Blended	Roscrea & Dublin
Rescue Instructor Course	TBC	TBC	Blended	Roscrea & Dublin

There are a number of additional courses under review or currently being developed, information and dates for these will be published as soon as possible.

*Please Note:* The Civil Defence College Programme will delivered as published, subject to a minimum number of students per course and/or extenuating circumstances

# Civil Defence College Programme 2022

## Information to Consider

Important Information Regarding Nominations	
1	The <b>Minimum Training Standard (MTS)</b> : Garda vetting, Induction, TUSLA, CFR and Manual Handling is an essential course requirement for ALL courses in the Civil Defence College.
2	The College Programme schedule is what we have committed to deliver; there may be additional courses added during the year.
3	A volunteer is expected to recertify before the current certification expires. Due to the pandemic, PHECC are currently allowing a 3-month extension to the recertification period. However, it is important to note; that when a certificate expires, the volunteer <b><i>cannot practice</i></b> until the recertification course and assessment has been successfully completed.
4	Civil Defence College will not contact any Instructor to inform them of their current status. It is the Instructors responsibility to meet the criteria and through their CDO be nominated to attend for recertification. When VEMS is introduced; Volunteer Instructors will get reminders of certification expiry dates.
5	We are asking you to take time to consider who you need to nominate for instructor courses and that they meet the Minimum Training Standard.
6	When submitting nominations for the PHECC Responder Instructor Courses (CFR, CFRA, FAR & EFR), please ensure there are sufficient students requiring training to allow each student meet the PHECC assessment criteria, The PHECC Education & Training Standard requires Responder Instructor students to be involved in three courses (assist on one, be supervised on one and finally be monitored). All three stages must be completed as part of the PHECC assessment standard in order for instructor status to be awarded. We require this process to be completed within a 3-month period following course completion.
7	We will be requesting the assistance of PHECC Tutors and Facilitators in respect of PHECC Courses and Assessment. We will hold a workshop in the coming weeks for this group.
8	Where you are considering nominating more than one volunteer for the same course please put them in order of preference. A waiting list, where appropriate, will be drawn up for each course.
9	Please update the Volunteer Records to reflect where Volunteer Instructors may no longer be available to instruct, as when a course is oversubscribed, we will use current active Instructor numbers as part of the selection process. Please notify College also as the specific faculty lists will need to be amended.
10	Please note; 100% attendance is required for training programmes.
11	Nomination Forms must be submitted to <a href="mailto:nominations@defence.ie">nominations@defence.ie</a> as soon as possible, and no later than 4 weeks before the start date of a course. <i>Please Note: the exception is some of the earlier courses on the programme are for people already identified – the relevant CDOs will be contacted directly</i>

# Civil Defence College Programme 2022

## 2022 Course Nomination Form

There is an updated Nominations Form for 2022, an example of which is shown below. Please note: A separate Word Version of this document will be made available for use when nominating Volunteers for courses.

<u>CIVIL DEFENCE COLLEGE – 2022 COURSE NOMINATION FORM</u>	
<b>COURSE TITLE: -</b>	<input type="text"/>
<b>DATE(S):-</b>	<input type="text"/>
<b>COURSE PRE-REQUISITES:-</b>	Please see College Programme
<b>NAME (Mr./Mrs./Ms.)</b>	<input type="text"/>
<b>EMAIL:</b>	<input type="text"/>
<b>TELEPHONE NO:-</b>	<input type="text"/>
<b>LOCAL AUTHORITY:-</b>	<input type="text"/>
<b>VOLUNTEER NO.:-</b>	<input type="text"/>
<b>DATE GARDA VETTING / RE-VETTING COMPLETED:</b>	<input type="text"/>
<b>IF THERE IS MORE THAN ONE NOMINEE FOR THIS COURSE INDICATE THE ORDER OF PREFERENCE OF THIS NOMINEE:-</b>	<input type="text"/>
<b><u>PLEASE ENSURE THAT THE NOMINEE MEETS THE COURSE REQUIREMENTS AS OUTLINED ABOVE AND ON THE COLLEGE PROGRAMME</u></b>	
<b><u>ALL DETAILS MUST CORRESPOND TO THE DETAILS ON THE VOLUNTEER REGISTER</u></b>	
<b>PRIVACY STATEMENT</b>	
<small>The Department of Defence will treat personal data that you provide on this form as confidential in accordance with the General Data Protection Regulation and Data Protection legislation. Personal data may be exchanged by persons acting on behalf of the Minister for Defence with other Government Departments or public bodies or in compliance with any contractual or legal obligations. Full details of the Department of Defence Data Protection Privacy Notice can be found on our website at <a href="http://www.defence.ie">www.defence.ie</a> or in hard copy upon request to <a href="mailto:dataprotection@defence.ie">dataprotection@defence.ie</a> or Data Protection Office, Department of Defence, Station Road, Newbridge, Co. Kildare, W12 AD93.</small>	
<input type="text"/>	<input type="text"/>
<b>CIVIL DEFENCE OFFICER</b>	<b>DATE</b>
<b>For Office Use Only</b>	<b>Date Received :</b>
	<b>Signed :</b>

## Civil Defence College Programme 2022

EMT Skills Workshops	
Duration	Attendance Required: One Day of Each Weekend
Dates	<ul style="list-style-type: none"> <li>• 5<sup>th</sup> or 6<sup>th</sup> March</li> <li>• 2<sup>nd</sup> or 3<sup>rd</sup> April</li> </ul>
Location	Civil Defence College, Roscrea
Course Information	Students are only required to attend one day of each weekend
Course Requirements	<i>Minimum Training Standard (MTS) (See page 4 Item 1)</i> Student must be enrolled on the 2021/22 EMT Course
Course Numbers	40 - 50
Nominations	Invited (already enrolled on the course)
Additional Information	This workshop will entail Skill demonstrations & Practice
Assessment	Formative assessment.
Course Director	Róisín McGuire/Tim O'Halloran

Tutor Workshop	
Duration	1 day
Dates	<ul style="list-style-type: none"> <li>• 24<sup>th</sup> February</li> <li>• 26<sup>th</sup> February</li> </ul>
Location	Civil Defence College, Roscrea
Course Information	Tutors are required to attend one of the workshops
Course Requirements	PHECC Assistant Tutor, Tutor, or Facilitator
Course Numbers	N/A
Nominations	By invitation – email issued 11 <sup>th</sup> February 2022
Additional Information	Information was issued to the Civil Defence Officers
Assessment	N/A
Course Director	Róisín McGuire

# Civil Defence College Programme 2022

CFR Community Instructor	
Duration	2 Days
Dates	26 <sup>th</sup> & 27 <sup>th</sup> March
Location	Civil Defence College, Roscrea
Course Information	<p>This is a two day course for volunteers who wish to become a CFR Community Instructor. Candidates attending this course must be fully aware of the PHECC CFR Education &amp; Training Instructor Standard.</p> <p>This course includes:</p> <ul style="list-style-type: none"> <li>• Pre course work through Blended Learning</li> <li>• The PHECC CFR Standard</li> <li>• CFR Community Standard: Skills and Knowledge – must be at Instructor level</li> <li>• Presentation and Teaching Skills + Teaching Strategies</li> <li>• Discussion: Civil Defence and PHECC Instructor Training materials and Resources</li> </ul>
Course Requirements (See Page 4,Item 5)	<p><i>Minimum Training Standard (MTS) (See page 4 Item 1)</i></p> <p>Volunteers nominated for this course must;</p> <ul style="list-style-type: none"> <li>• Be a current in-date CFR</li> </ul>
Course Numbers	24
Nominations	<b>Closing Date: 2<sup>nd</sup> March</b>
Additional Information	PHECC FAR and EFR Instructors must hold CFR Instructor qualification – if volunteers are being nominated for either those courses – they must have this qualification
Assessment	<ul style="list-style-type: none"> <li>• Demonstration of Practical Skills, Presentation Skills &amp; Knowledge</li> <li>• Supervised Teaching practice and Monitoring</li> </ul>
Course Director	Tim O' Halloran

FAR Instructor	
Duration	2 days
Dates	23 <sup>rd</sup> & 24 <sup>th</sup> April
Location	Civil Defence College, Roscrea
Course Information	<p>This is a two day course to become a FAR Instructor. Candidates attending this course must be fully aware of the PHECC FAR Education &amp; Training Responder Instructor Standard.</p> <p>This course includes:</p> <ul style="list-style-type: none"> <li>• Pre course work through Blended Learning</li> <li>• The PHECC FAR Standard</li> <li>• Presentation and Teaching Skills + Teaching Strategies</li> <li>• Discussion: Civil Defence PHECC Instructor Training materials and Resources</li> </ul>
Course Requirements (Note: Page 4,Item 5)	<p><i>Minimum Training Standard (MTS) (See page 4 Item 1)</i></p> <p>Students nominated for this course must;</p> <ul style="list-style-type: none"> <li>• Hold a in-date CFR Instructor (Community or Advanced)</li> </ul>
Course Numbers	24 per day
Nominations	Closing Date: 25 <sup>th</sup> March
Additional Information	<b>Important:</b> This course is for volunteers who will be CFR and FAR Instructors only – if the CDO requires a volunteer to hold FAR and EFR – they must be nominated for the EFR Instructors Course
Assessment	<ul style="list-style-type: none"> <li>• Demonstration of Practical Skills, Presentation Skills &amp; Knowledge</li> <li>• Supervised Teaching Practice and Monitoring</li> </ul>
Course Director	Tim O'Halloran

# Civil Defence College Programme 2022

EFR Instructor	
Duration	3 days
Dates	21 <sup>st</sup> & 22 <sup>nd</sup> May Day three TBC
Location	Civil Defence College, Roscrea
Course Information	This is a three day course to become an EFR Instructor. Candidates attending this course must be fully aware of the PHECC Education & Training Responder Instructor Standard. This course includes: <ul style="list-style-type: none"> <li>• Pre course work through Blended Learning</li> <li>• The PHECC EFR Standard</li> <li>• Presentation and Teaching Skills + Teaching Strategies</li> <li>• Discussion: Civil Defence PHECC Instructor Training materials and Resources</li> </ul>
Course Requirements (See Page 4,Item 5)	<i>Minimum Training Standard (MTS) (See page 4 Item 1)</i> Volunteers nominated for this course must; <ul style="list-style-type: none"> <li>• Be a PHECC Practitioner (EMT, P or AP)</li> <li>• Hold a current CFR Instructor (Community or Advanced)</li> </ul>
Course Numbers	24
Nominations	Closing Date: 22 <sup>nd</sup> April
Additional Information	Important Note: if you need this volunteer to deliver FAR also, please indicate on the nomination form – this will necessitate assessment of FAR skills in addition to EFR Skills
Assessment	<ul style="list-style-type: none"> <li>• Demonstration of Practical Skills, Presentation Skills &amp; Knowledge</li> <li>• Supervised Teaching Practice and Monitoring</li> </ul>
Course Director	Tim O'Halloran

EFR Examiner Faculty (New)	
Duration	1 day
Dates	1 <sup>st</sup> October
Location	Civil Defence College, Roscrea
Course Information	This is a one day course for EFR Instructors who wish to become part of the assessment panel for EFR exams. The candidates attending this course must be fully aware of the PHECC EFR Education & Training Standard The EFR Faculty panel lasts for approx. 18-24 months. Therefore current EFR Examiners will require to be re-nominated if they wish to be considered
Course Requirements	<i>Minimum Training Standard (MTS) (See page 4 Item 1)</i> EFR Instructors nominated for this course must; <ul style="list-style-type: none"> <li>• Hold an in-date CFR Instructor certificate <b>AND</b></li> <li>• Hold an in-date EFR Instructor certificate &amp; have delivered 1 EFR course during the preceding two years <b>AND</b></li> <li>• Be active within Civil Defence</li> </ul>
Course Numbers	20 - 30 Students
Nominations	Closing Date: 2 <sup>nd</sup> September
Additional Information	Successful students will be placed on a panel and will be contacted to assist during EFR Assessments
Assessment	The assessment will include demonstration of examiner skills and knowledge of the PHECC EFR standard
Course Director	Tim O'Halloran



# Civil Defence College Programme 2022

PHECC Responder Instructor Recertification	
Duration	1 day
Dates	10 <sup>th</sup> , 11 <sup>th</sup> , 14 <sup>th</sup> , 18 <sup>th</sup> , 21 <sup>st</sup> September (options - one day only )
Location	Civil Defence College, Roscrea
Course Information	<p>This is a 1-day course which aims to recertify existing CFR, FAR, and EFR Instructors. Candidates attending this course must be fully aware of the PHECC Education &amp; Training Instructor Standard, for the level they teach.</p> <p>This workshop includes:</p> <ul style="list-style-type: none"> <li>• Pre course work through Blended Learning</li> <li>• The PHECC CFR, FAR, EFR Instructor Standard, Skills and Knowledge</li> <li>• Review of Presentation and Teaching Skills + Teaching Strategies</li> <li>• Discussion: Civil Defence PHECC Instructor Training materials and Resources</li> </ul>
Course Requirements	<p><i>Minimum Training Standard (MTS) (See page 4 Item 1)</i></p> <p>Instructors nominated for this course must be current CFR, FAR or EFR Instructors. PHECC Standard is 4 courses in two preceding years</p>
Course Numbers	20 - 24 students per course
Nominations	Closing Date: 12 <sup>th</sup> August
Additional Information	Please Note – the Civil Defence College will not be contacting any Instructor to inform them of their current status. It is the Instructors responsibility to meet the criteria and through their CDO be nominated to attend recertification.
Assessment	Assessment of PHECC Education & Training Standard
Course Director	Tim O'Halloran

PHECC Responder Instructor RPL Workshop	
Duration	1 day
Dates	14 <sup>th</sup> May
Location	Civil Defence College, Roscrea
Course Information	<ol style="list-style-type: none"> <li>1. This course is for volunteers who have been awarded RPL at any of the PHECC Responder Instructor levels during the past two years,</li> <li>2. Volunteers who have obtained a PHECC Responder Instructor Certificate external to Civil Defence and who the CDO wishes to instruct within Civil Defence – a separate RPL application will be required for anyone in this group</li> </ol> <p>Candidates attending this course must be fully aware of the PHECC Education &amp; Training Instructor Standard, for the relevant level/s.</p> <p>This workshop includes:</p> <ul style="list-style-type: none"> <li>• Pre course work through Blended Learning</li> <li>• Demonstration of Presentation and Teaching Skills + Teaching Strategies</li> </ul>
Course Requirements	<p><i>Minimum Training Standard (MTS) (See page 4 Item 1)</i></p> <p>Volunteers for this course must have;</p> <ul style="list-style-type: none"> <li>• In - date CFR certificate</li> <li>• In - date certificate (external) for the level you require RPL</li> </ul> <p>Both of the items above must be submitted as part of the RPL Application</p>
Course Numbers	As required
Nominations	Closing Date: 15 <sup>th</sup> April
Additional Information	As outlined above – only volunteers for whom we have received an RPL Application will be accepted onto this course
Assessment	<ul style="list-style-type: none"> <li>• Demonstration of Practical Skills, Presentation Skills &amp; Knowledge</li> <li>• Monitoring of Teaching Practice</li> </ul>
Course Director	Tim O'Halloran

# Civil Defence College Programme 2022

EFR Assessments (MCQ & OSCE)	
Duration	1 day
Dates	<b>Course 1</b> <ul style="list-style-type: none"> <li>• MCQ – 7<sup>th</sup> April 2022</li> <li>• MCQ – Re-sits – 14<sup>th</sup> April 2022</li> <li>• OSCE – 7<sup>th</sup> May</li> <li>• OSCE – Re-sits – TBC</li> </ul>
	<b>Course 2</b> <ul style="list-style-type: none"> <li>• MCQ – 22<sup>th</sup> September 2022</li> <li>• MCQ – Re-sits – 29<sup>th</sup> September 2022</li> <li>• OSCE – 15<sup>th</sup> October</li> <li>• OSCE – Re-sits – TBC</li> </ul>
Location	Civil Defence College, Roscrea
Course Information	PHECC Emergency First Responder Course
Course Requirements	<i>Minimum Training Standard (MTS) (See page 4 Item 1)</i> Volunteers for this course must have; <ul style="list-style-type: none"> <li>• In - date CFR certificate</li> <li>• In - date FAR certificate</li> </ul>
Course Numbers	40 students per OSCE day
Nominations	Closing Date: 11 <sup>th</sup> March for the April MCQ's Closing Date: 27 <sup>th</sup> August for the September MCQ's
Additional Information	Additional Information will be issued to Civil Defence Officers in advance of the assessments.
Assessment	As outlined
Course Director	Tim O'Halloran/Catherine Larkin

## Civil Defence College Programme 2022

Manual Handling Instructor RPL	
Duration	3.5 hours
Dates	3 <sup>rd</sup> March
Location	Civil Defence College, Roscrea
Course Information	This programme is a Recognition of Prior Learning (RPL) pathway for any Volunteer who certified as a Manual Handling Instructor outside of Civil Defence, and is interested in teaching the Civil Defence Manual Handling Responder Course locally. The course is structured to support Blended Learning, and consists of an online MCQ exam & Risk Assessment Exercise, followed by a 3.5 hour Skills Workshop
Course Requirements	<i>Minimum Training Standard (MTS) (See page 4 Item 1)</i> Valid QQI Level 6 Manual Handling Instructor Certificate
Course Numbers	Min 4.
Nominations	By Invitation through the CDO.
Additional Information	Additional information will be made available closer to the dates above
Assessment	Online MCQ, Online Risk Assessment & Teaching Skills Demo
Course Director	James Doyle/Ger Murphy

Manual Handling Instructor (New)	
Duration	45 hours class contact. 100 hours self-directed learning.
Dates	5-day course: 24 <sup>th</sup> & 25 <sup>th</sup> September and 8 <sup>th</sup> & 9 <sup>th</sup> October (Day 5 to be decided amongst class)
Location	Civil Defence College, Roscrea
Course Information	This Instructors course will allow a successful Volunteer to deliver the Civil Defence Manual Handling Responder Course locally. The course is structured to support Blended Learning, with both online & Practical Skills Elements
Course Requirements	<i>Minimum Training Standard (MTS) (See page 4 Item 1)</i>
Course Numbers	10
Nominations	Closing Date: 26 <sup>th</sup> August
Additional Information	Additional information will be made available closer to the dates above
Assessment	Exam, Skills & Micro Teaching, Risk Assessment Assignment.
Course Director	James Doyle/Ger Murphy

# Civil Defence College Programme 2022

People Handling Instructor Recertification/RPL Workshop	
Duration	6 hours
Dates	<ul style="list-style-type: none"> <li>• 27<sup>th</sup> February (Roscommon)</li> <li>• 1<sup>st</sup> March (Navan)</li> <li>• 6<sup>th</sup> March (Mallow)</li> <li>• 9<sup>th</sup> March (Kilkenny)</li> </ul>
Location	See above <i>Need to attend one date only</i>
Course Information	<p>This programme is:</p> <ol style="list-style-type: none"> <li>1. To recertify existing Civil Defence People Handling Instructors.</li> <li>2. A Recognition of Prior Learning (RPL) pathway for any Volunteer who certified as a QQI People Handling Instructor outside of Civil Defence, and is seeking to teach the Civil Defence People Handling Responder Course locally.</li> </ol> <p>The course is structured to support Blended Learning, and consists of an online MCQ exam &amp; Risk Assessment Exercise, followed by a 6 hour Skills Workshop</p>
Course Requirements	<p><i>Minimum Training Standard (MTS) (See page 4 Item 1)</i>            Valid QQI Level 6 People Handling Instructor Certificate,            Valid QQI Level 6 Manual Handling Instructor Certificate</p>
Course Numbers	Maximum of 10 per Workshop
Nominations	By Invitation through the CDO
Additional Information	People Handling Instructor RPL & People Handling Instructor Recertification will take place during the same set of Workshops
Assessment	Online MCQ, Online Risk Assessment & Teaching Skills Demo
Course Director	James Doyle/Ger Murphy

People Handling Instructor (New)	
Duration	45 hours class contact, 45 hours self-directed learning.
Dates	5-day Course: 18 <sup>th</sup> , 19 <sup>th</sup> , 25 <sup>th</sup> & 26 <sup>th</sup> June*, with Day 5 being agreed amongst the class
Location	Civil Defence College, Roscrea
Course Information	This Instructors course will allow a successful Volunteer to deliver the Civil Defence People Handling Responder Course locally. The course is structured to support Blended Learning, with both online & Practical Skills Elements
Course Requirements	<p><i>Minimum Training Standard (MTS) (See page 4 Item 1)</i>            Valid QQI Level 6 Manual Handling Instructor Certificate</p>
Course Numbers	10
Nominations	Closing Date: 6 <sup>th</sup> May
Additional Information	Additional information will be made available closer to the dates above
Assessment	Exam, Skills & Micro Teaching, Risk Assessment Assignment.
Course Director	James Doyle/Ger Murphy

# Civil Defence College Programme 2022

Missing Person Search Instructor Recertification	
Duration	5 hour Workshop (AM or PM Option for both days)
Dates	<ul style="list-style-type: none"> <li>15<sup>th</sup> May (Option 1) AM = 9am to 2pm or PM = 3pm to 8pm</li> <li>29<sup>th</sup> May (Option 2) AM = 9am to 2pm or PM = 3pm to 8pm</li> </ul>
Location	Phoenix Training Centre, Dublin
Course Information	<p>This course is designed to recertify existing Civil Defence Missing Person Search Instructors. The course is structured to support Blended Learning, and consists of an online MCQ exam &amp; Risk Assessment Exercise, followed by a 5 hour Skills Workshop.</p> <p>Each date has two attendance options (morning or afternoon session)</p>
Course Requirements	<i>Minimum Training Standard (MTS) (See page 4 Item 1)</i>
Course Numbers	10.
Nominations	By invitation through the CDO.
Additional Information	Additional information will be made available closer to the dates above
Assessment	Online MCQ, Online Risk Assessment & Teaching Skills Demo
Course Director	James Doyle/Ger Murphy

Missing Person Search Instructor (New)	
Duration	45 hours
Dates	9 <sup>th</sup> , 10 <sup>th</sup> , 23 <sup>rd</sup> & 24 <sup>th</sup> April (Day 5 to be agreed amongst Class)
Location	Midlands.
Course Information	<p>This Instructors course will allow a successful Volunteer to deliver the Civil Defence Missing Person Search Responder Course locally. The course is structured to support Blended Learning, with both online &amp; Practical Skills Elements</p>
Course Requirements	<ul style="list-style-type: none"> <li><i>Minimum Training Standard (MTS) (See page 4 Item 1)</i></li> <li>Search Responder or Field Skills completed.</li> <li>Desirable: Search Team Leader.</li> </ul>
Course Numbers	10
Nominations	Closing Date: 11 <sup>th</sup> March
Additional Information	Additional information will be made available closer to the dates above
Assessment	Exam, Skills & Micro Teaching Demonstration, Search assignment.
Course Director	James Doyle/Ger Murphy

# Civil Defence College Programme 2022

CDO and ACDO Induction	
Duration	2 Days
Dates	6 <sup>th</sup> April and 11 <sup>th</sup> May
Location	Civil Defence College, Roscrea
Course Information	For CDO/ACDO appointed in the last few years
Course Requirements	N/A
Course Numbers	As required
Nominations	Closing Date: 25 <sup>th</sup> March
Additional Information	Anyone who completed the online training last year are also welcome to attend. Additional days or online training will be added as required
Assessment	N/A
Course Director	Róisín McGuire

Management of Water and Flood Incidents Recertification (CDO/ACDO)	
Duration	2 Days
Dates	9 <sup>th</sup> & 10 <sup>th</sup> May
Location	Civil Defence College, Roscrea
Course Information	2-day Course
Course Requirements	Have previously completed a MWFI Course
Course Numbers	Decided by Rescue 3 Europe
Nominations	Closing Date: 18 <sup>th</sup> February
Additional Information	Additional information will be made available closer to the dates above
Assessment	Assessment on Foundation Knowledge
Course Director	James Doyle/Tim O'Halloran

Management of Water and Flood Incidents (CDO/ACDO) (New)	
Duration	4 Days
Dates	10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> & 13 <sup>th</sup> October
Location	Civil Defence College, Roscrea
Course Information	The Management of Water and Flood Incidents course is designed to meet the need for incident commanders at water and flood incidents to have the underpinning knowledge and skills to successfully manage such operations.
Course Requirements	All applicants must have an in-date SFR qualification to attend the course
Course Numbers	Decided by Rescue 3 Europe
Nominations	Closing Date: 9 <sup>th</sup> September
Additional Information	All applicants must have an in-date SFR qualification to attend the course
Assessment	Assessment on Foundation Knowledge
Course Director	Tim O'Halloran